

STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

---

ON-SITE SYSTEMS ADVISORY BOARD  
89 Kings Highway, Dover, DE 19901  
(302) 739-9948

---

**Monthly Meeting Minutes**  
*August 7, 2019*

**Members Present:** Ken Walsh, Mark Davidson, Brian Carbaugh, Scott Eichholz, Steve Cahill, Tom Ryan, Phil King

**Also Present:** DNREC staff: Dawn Dryden, Ping Wang  
Robert Bower (licensee) & Nina Centrella (property owner)

- ❖ Meeting began at 9:15 a.m.
- ❖ Mark made a motion to accept the amended agenda items; Steve seconded, all agreed
- ❖ July 10, 2019 Meeting Minutes reviewed; Brian made a motion to approve; Mark seconded, all agreed.
- ❖ OSSAB representative updates - Dawn announced that the appointment packages for the three expired representative positions are still being reviewed by the Secretary
- ❖ DNREC/Staff updates - Kathleen accepted a new position with the Division of Water, Director's Office; Dawn has accepted a new position with the Division of Water, Environmental Laboratory effective September 2019
- ❖ Public Comments: Mark made a motion to move Public Comments up on the agenda; Phil seconded; all agreed. Robert Bower, licensee #2019, introduced himself and Nina Centrella (property owner) and explained concern with the installation of a septic system (permit #233967) in Sussex County, installed William Johnson, Class E #5758. Mrs. Centrella explained that she had hired Mr. Johnson to install a septic on her property and system was not properly installed or finished; no certificate of completion has been issued; Mr. Johnson will no longer return her phone calls; Mrs. Centrella has hired Robert Bower to evaluate and make repairs; Mr. Bower explained that he had made some temporary repairs to the system in the interim however believes Mr. Johnson needs to be accountable as a licensed installer; Mr. Bower presented pics to the board members for review; Ken provided an overview of the purpose of the board and suggested that the property owner continue to prepare paperwork trail for civil matters should she so seek; Ken also stated that the Department will investigate and follow up with the board at the next

meeting; Tom made a motion to invite Mr. William Johnson & Brian Dotterer (DNREC staff from Georgetown office) to provide documentation of supervised installation and any other documents pertaining to the matter at the next scheduled meeting in September; Phil seconded the motion; all agreed. Ping presented to the board that Mr. Johnson has eight (8) systems in which he is working on and two (2) authorization numbers currently.

❖ License Applications:

<b>Applicant Name</b>	<b>License Type</b>	<b>Approved</b>	<b>Denied</b>	<b>Motion By</b>	<b>2<sup>nd</sup> By</b>	<b>All In Agreement</b>
Lavanya Gade	B	X		Tom	Mark	X
Daniel Cleary	B	X		Phil	Steven	X
Raymond Janson	F	X		Tom	Brian	X
William Hudson III	F	X		Tom	Mark	X
Eric Day	F	X		Tom	Mark	X
Marc Henderson	C		X*	Brian	Mark	X
Michele Adams	C		X*	Brian	Mark	X

*\*applicants were deemed incomplete; applicants need to provide detailed information and revisit at next meeting*

❖ Continued Education Training (CET's):

- Dave Roser (Class A,B,E #2295)
  - Harassment & Discrimination Prevention - 1.5 hrs - *Denied*

❖ Home owner complaint - OSSAB sent letter of invite to Mr. Charles Kristman Jr. (Class E #5509), regarding a property owner complaint involving a Class H inspection; Mr. Kristman responded via email and stated that he was not able to attend the scheduled meeting but was available via telephone or could attend another meeting date; discussion; GWDS staff (Tish) to attend next meeting and present all Class H inspection reports and any supporting documentation; Mark made a motion to invite Mr. Kristman to the October meeting; Phil seconded, all agreed.

❖ Enforcement:

- Charles Webb's Secretary's Order was delivered to Secretary's office for signature to deny Mr. Webb's Class E & H license renewal application

❖ Next scheduled meeting on September 4, 2019.

❖ Meeting adjourned at 10:55 a.m.

  
Prepared By Dawn Dryden

  
Approved By Ken Walsh